

# English Department, Fu Jen University

## Graduation Benchmark Regulation

Passed by Faculty Meeting on 2011/3/9

Amended by the 1<sup>st</sup> Faculty Meeting, Spring 2013 on 2013/3/27

Amended by the 1<sup>st</sup> Faculty Meeting, Fall 2014 on 2014/10/23

Amended by the 2<sup>nd</sup> Faculty Meeting, Spring 2015 on 2015/4/1

- I. The English department amends the graduation regulation to ensure that our students cultivate and develop the department's core abilities and professional skills, and also to make them competitive in both career and further education.
- II. The following two graduation qualifications are added:
1. English Proficiency Test: CEFR (Common European Framework Reference) B2 or the equivalent levels of other language proficiency tests. Students who do not pass the level before the end of the junior academic year must take a department-designated makeup course or English learning activity in the first semester of the senior year. The makeup course will not be counted toward students' graduation credits.
  2. Learning Outcome Demonstration, in one of the following ways:
    - i. Junior Research Paper and Convention;
    - ii. Senior Play Production or Department Magazine Production;
    - iii. Final project or public presentation in a designated project-based course (Graduation Project Production, Academic Writing, English for Academic Purposes, Translation, Journalistic Writing, Business Presentation and Multimedia English Teaching Materials; the department may designate additional courses as well).
- III. To develop a sense of purpose and direction, students should submit a four-year plan in the freshman year, and revise it every year during the pre-registration period of the second semester.
- IV. In the second semester of their junior year students should submit the Graduation Benchmark Checklist and Learning Outcome Demonstration Plan in order for the department to check their progress in meeting the benchmarks, and to arrange the learning outcome exhibition and convention, when required (see Learning Outcome Enforcement Rules item IV, 2).
- V. These rules, passed by the Department Faculty Meeting, take effect after approval by the College Curriculum Committee Meeting and Academic Affairs Meeting. Revision should follow the same procedures.

# English Department, Fu Jen University

## English Graduation Benchmark Enforcement Rules

### I. English Proficiency Test:

The English department's professional language level is:

CEFR (Common Language Framework Reference) B2 Vantage level, or:

GEPT High-Intermediate Second Test

TOFEL-iBT 87 (Listening 21, Reading 22, Speaking 23, Writing 21);

TOEIC 785 (Listening 400, Reading 385);

IELTS 6.0;

TOEIC Speaking and Writing Tests 310 (Speaking 160, Writing 150);

Cambridge Main Suite First Certificate in English (FCE), Grade B  
and BULATS ALTE 3.

### II. Those students who pass the CEFR B2 language level (or its equivalent, as indicated above) have the option to take a second foreign language in fulfillment of the 8-credit foreign language requirement. Those who do not pass the CEFR B2 language level (or its equivalent) should abide by the following rules:

1. Take department-designated English courses (Foreign Language-English) for the 8-credit foreign language requirement.
2. Take another proficiency test before the end of the junior year.
3. For those who still do not pass the level, take a department-designated makeup course or English learning activity in the first semester of the senior year. This makeup course will not be counted toward students' graduation credits.

### III. These Rules are implemented after approval by the Department Faculty Meeting. Amendments shall be approved in the same fashion.

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## Learning Outcome Demonstration Enforcement Rules

- I. The purposes of Learning Outcome Demonstration are to train students to use and consolidate what they learn in the department and at Fu Jen; to use their skills in analytical thinking, communication, team work, innovation, and research; and to develop knowledge in a particular area of specialization.
- II. Learning Outcome Demonstration, in one of the following ways:
  1. Junior Research Paper and Convention (with written score of 83 or above);
  2. Senior Play Production or Department Magazine Production;
  3. Final project or public presentation in a designated project-based course (Graduation Project Production, Academic Writing, English for Academic Purposes, Translation, Journalistic Writing, Business Presentation and Multimedia English Teaching Materials; the department may designate additional courses as well).
- III. If the learning outcome project does not include a substantial verbal component (written or oral), a five-page written report is required. The report may be written individually or collaboratively, and it should explain how the project integrates what students have learned in their college years and/or is related to their post-graduation plans. The teacher/advisor overseeing the project will determine if a written report is necessary.
- IV. Learning outcome project procedures:
  1. Students submit their Learning Outcome Demonstration Plan in the pre-registration period of the second semester of their junior year. The plan is to be finalized by the beginning of the senior year, after which no changes are allowed.
  2. For students who have not presented their project in other forums, the department organizes a learning outcome demonstration project exhibition and convention sometime in the first semester of students' senior year.
  3. The final version of the project is to be submitted to both the student's teacher and the department e-office no later than final exam week of the first semester in the student's senior year.
- V. Learning outcome project review: whether the projects will be passed or not is determined by the teacher/advisor of senior play, department magazine, or the designated course, after discussion of the pass/fail criteria in the Learning Outcome Committee formed by the teachers concerned.
- VI. The project is considered "fail" if:
  1. it does not meet the passing standard of the project advisor/teacher;
  2. it is submitted late; and/or
  3. it is plagiarized.

- VII. If the project is considered “fail,” the student must take a capstone course and pass it in the spring semester of his/her senior year in order to graduate on time.
- VIII. Up to five projects with distinct achievements will be awarded “graduation with academic distinction.”
- IX. These Rules are implemented after approval by the Department Faculty Meeting. Amendments shall be approved in the same fashion.