

輔仁大學

英國語文學系碩士班

文學與文化組

研究生手冊

**Graduate Student Handbook
MA Program-Literature Track
Department of English Language
and Literature
Fu Jen Catholic University**

104 學年度新生適用



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簡史

談德義神父於民國六十四年成立英國語文學研究所，其後由康士林修士（1982-1988）、白行健副教授（1988-1993）、鮑端磊神父（1993-1996）擔任所長。民國八十五年，響應教育部系所合一政策，成為英文系碩士班，由那湯姆副教授統籌管理，其後由歷屆系主任劉雪珍副教授（1999-2002）、蕭笛雷副教授（2002-2003）、那湯姆副教授代理（2003-2004）、袁韻璧副教授（2004-2010, 2013-2015）、劉紀雯副教授（2010-2013）、墨樵副教授接任迄今（2015-）。

目標與宗旨

英文系碩士班旨在提供學生文學或多媒體英語教學之專業訓練，以利學生在專業領域繼續深造，或以充分的專業技能與素養投入相關職場，貢獻社會。

教學方針

為達到以上理想，英文系碩士班文學組的教學方針如下：

1. 培養學生批判思考、文學分析以及研究之能力；
2. 根據教師專長與學生需求而開設課程，以提供學生對英美文學、世界英語文學的深度知識；
3. 加強學生英語語言表達能力、對文化互動之理解，鼓勵學生將其所學與本土文化連結，並能為其未來與英語語言／英文文學相關之生涯規劃做準備。

核心能力

專業知識	專業技能
<ol style="list-style-type: none">1). 文學與文化脈絡分析能力2). 英語文學知識	<ol style="list-style-type: none">1). 高階英語表達能力2). 研究能力3). 解決問題4). 分析思考5). 國際視野與跨文化溝通

HISTORY

The Graduate Institute of English Language and Literature was established in 1975 by Fr. Pierre Demers, who was succeeded as director by Bro. Nicholas Koss (1982-1988), Prof. Steven Berkowitz (1988-1993), and Fr. Daniel Bauer (1993-1996). In 1996, the institute became the MA Program, Department of English Language and Literature. Associate Prof. Thomas Nash, then chair of the English Department, took over the program and served for one term (1996-1999). Subsequent directors were Associate Prof. Cecilia Liu (1999-2002), Associate Prof. Raphael Schulte (2002-2003), Associate Prof. Thomas Nash (2003-2004 as acting chair), Associate Prof. Yun-Pi Yun (2004-2010, 2013-2015), and Associate Prof. Kate Chiwen Liu (2010-2013). The current director is Associate Prof. Joseph C. Murphy (2015-).

GOALS

The Graduate Program of the English Department aims to prepare our students with sufficient professional skills in the fields of English literary studies or multimedia English education to pursue further studies or to develop their careers in related fields.

OBJECTIVES

To realize this vision, we set the following as the literature track's educational objectives:

1. To train students' skills in critical thinking, literary analysis, and research.
2. To offer in-depth knowledge of British and American literature as well as world literatures in English, through courses based on faculty members' specializations and students' needs.
3. To enhance students' English abilities and understanding of cultural interactions in order to motivate students to adapt their training to the local context and to prepare them for future careers related to English language and/or literature.

CORE ABILITIES

Professional Knowledge	Professional Skills
1). Abilities in Analyzing Literary and Cultural Texts in Context	1). Advanced English Expression Abilities
2). Knowledge of English Literatures	2). Professional Research Abilities
	3). Problem Solving Skills
	4). Analytical and Organizational Skills
	5). Global Perspectives and Cross-Cultural Communication

師資

專任師資

- 墨樵**
副教授
系主任
美國賓州大學英美文學博士
美國文學、文學與視覺藝術、現代主義與後現代主義
- 張璦文**
副教授
輔仁大學比較文學研究所博士
比較文學(文學與宗教、精神分析與佛教對話研究、比較戲劇)、翻譯
- 劉雪珍**
副教授
英文系進修學士班主任
輔仁大學英國語文學研究所碩士
廿世紀英國文學、美國文學、中世紀文學、西方戲劇
- 劉紀雯**
副教授
美國紐約州立大學石溪分校英美文學博士
當代加拿大文學與電影、文學理論、後現代主義
- 蕭笛雷**
副教授
美國密西根州立大學英美文學博士
英美詩、莎士比亞
- 包磊思**
助理教授
加拿大康克迪亞大學博士
戲劇理論與批評、加拿大與魁北克戲劇、倫理學
- 董多芳**
助理教授
美國加州大學爾灣分校英語博士
美國文學與文化、亞裔美國文化研究、性別研究
- 兼任師資**
- 彭鏡禧**
客座教授
美國密西根大學比較文學博士
莎士比亞、文學翻譯
- 鮑端磊**
副教授
美國威斯康辛大學比較文學博士
比較文學、創意寫作：小說創作、諷刺文學、翻譯
- 高維泓**
副教授
台灣大學外文系
英國肯特大學英文系博士
愛爾蘭戲劇、現當代愛爾蘭文學、後殖民研究

FACULTY

Full-time Faculty

Joseph Murphy
Associate Professor
Chair of English Dept.

Ph.D. in English Literature/University of Pennsylvania, U.S.A.
American Literature, Literature and the Visual Arts, Modernism and Postmodernism

Doris Li-wen Chang
Associate Professor

Ph.D. in Comparative Literature Program/Fu Jen Catholic University
Comparative Literature (Literature and Religion, Psychoanalysis and Buddhism, Comparative Drama), Translation

Cecilia H.C. Liu
Associate Professor
Chair of CEBA, English Dept., FJCU

M.A. in English Literature/Fu Jen Catholic University
20th Century British Literature, American Literature, Medieval Literature, Western Drama

Kate Chiwen Liu
Associate Professor

Ph.D. in English Literature/State University of New York, Stony Brook, U.S.A.
Contemporary Canadian Literature and Film, Literary Theories, Postmodernism

Raphael Schulte
Associate Professor

Ph.D. in English Literature/Michigan State University, U.S.A.
American and British Poetry, Shakespeare

John Basourakos
Assistant Professor

Ph.D. in Humanities/Concordia University, Canada
Drama Theory and Criticism, Canadian and Quebec Drama, Ethics

Donna Tong
Assistant Professor

Ph.D. in English/University of California, Irvine, U.S.A.
American Literature and Culture, Asian American Studies, Gender Studies

Part-time Faculty

Ching-Hsi Perng
Professor
National Taiwan University

Ph.D. in Comparative Literature/University of Michigan, U.S.A.
Shakespeare, Literature Translation

Fr. Daniel Bauer
Associate Professor

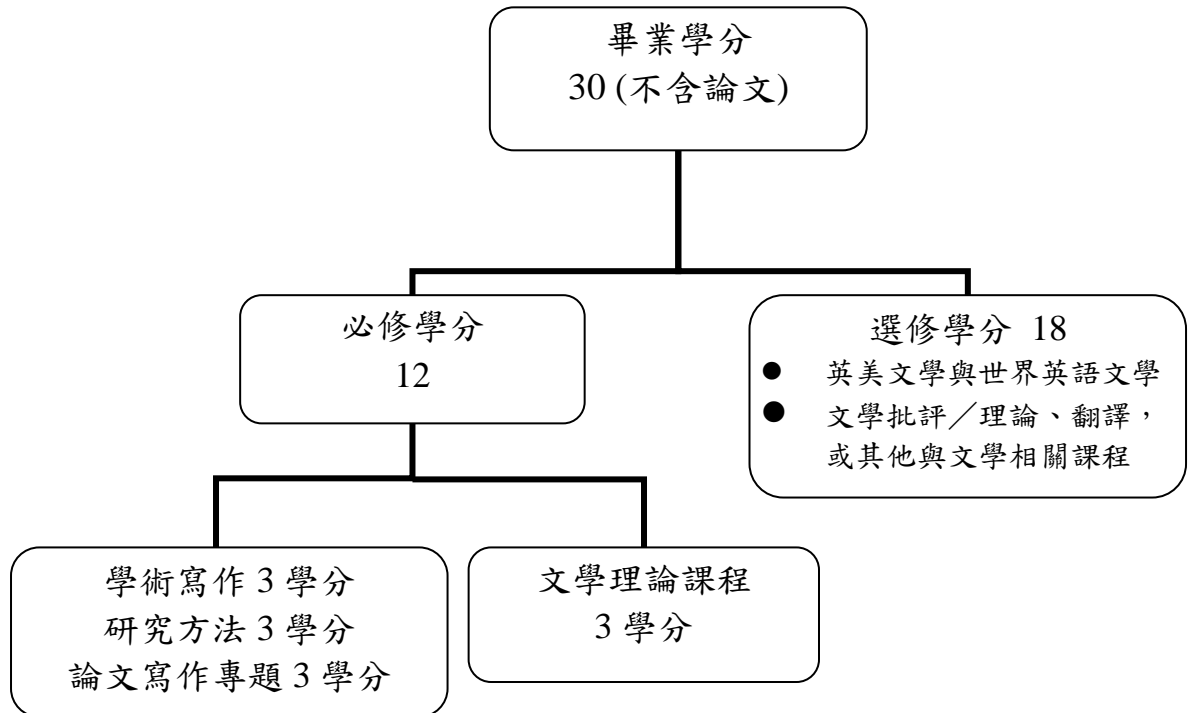
Ph.D. in Comparative Literature/University of Wisconsin, U.S.A.
Comparative Literature; Creative Writing: Fiction; Satire, Translation

Eric Kao
Associate Professor
National Taiwan University

Ph.D. in English/University of Kent, U.K.
Irish Drama, Modern and Contemporary Irish Literature, Post-colonial Studies

課程及學分要求

除論文之外，所有課程皆為三學分。畢業學分共三十學分，不含論文（四學分）。



一、 必修課程（十二學分）：

- | | |
|-------------|-----|
| (一)學術寫作 | 三學分 |
| (二)研究方法 | 三學分 |
| (三)論文寫作專題 | 三學分 |
| (四)一門文學理論課程 | 三學分 |

二、 選修課程（十八學分）：

- (一) 英美文學與世界英語文學
- (二) 文學批評／理論、翻譯、翻譯，或其他與文學相關課程。

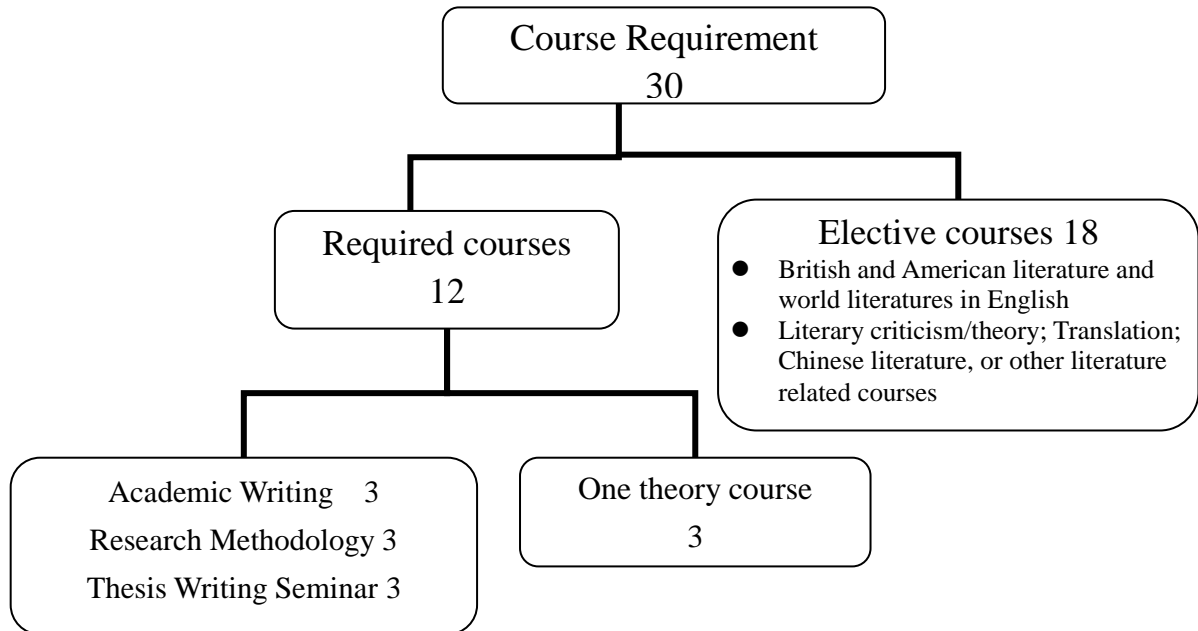
三、 學生應至少修習四門英文文學課程。

四、 學生申請於其他研究所修習相關課程至多六學分，包含比較文學研究所。

CURRICULUM

All courses are three credit hours. Thirty credit hours, plus thesis (four credits), are required.

Required courses (12 credit hours):



A. Required courses (12 credit hours):

- i. Academic Writing 3 hrs.
- ii. Research Methodology 3 hrs.
- iii. Thesis Writing Seminar 3 hrs.
- iv. One theory course 3 hrs.

B. Elective courses (18 credit hours):*

- i. British and American literature and world literatures in English
- ii. Literary criticism/theory; Translation; Chinese literature, or other literature-related courses.

C. Students are required to take a minimum of four English literature courses.

D. Students may apply to take at most six credits in other graduate programs, including the PhD program in Comparative Literature.

文學/理論相關選修課程修課標準

Elective literature/theory courses requirements: Proseminar and Seminar

- A. Beginning in Fall 2015, elective literature/theory courses for MA students will have two requirement options: proseminar and seminar. First-year MA students must fulfill the proseminar requirements; second-year MA students can choose proseminar or seminar, but must complete at least one course as seminar.
104 學年度起，碩士班文學/理論相關選修課程將有兩種修課標準/規定：proseminar 及 seminar。碩士班一年級生須達成 proseminar 修課標準；碩士班二年級生須選擇 proseminar 或 seminar，但至少有一門課須達成 seminar 修課標準。
- B. MA literature/theory electives, whether taken as proseminar or seminar, will assign a minimum of 3000 words of writing, total. If a course is taken as seminar, a final research paper (minimum 3000 words, minimum two secondary academic sources) is required. If a course is taken as proseminar, the 3000-word minimum writing will be divided into at least two separate assignments (with at least one secondary academic source each), so that students will write and get feedback earlier in the semester. The second paper requirement may be fulfilled with a take-home exam, at the discretion of individual instructors, based on their pedagogical principles.
碩士班文學/理論課程，無論是以 proseminar 或 seminar 為修課標準，皆須繳交至少 3000 字的報告。若選擇以 seminar 為標準，期末研究報告須至少 3000 字，並至少含兩篇二手研究資料；若選擇以 proseminar 為標準，3000 字的研究報告限制將分為兩份作業(各篇至少須含一篇二手研究資料)，學生可於學期中完成並得到教師回饋，第二份作業經由個別授課教師根據其教學原則，判斷學生可否以「在家考試」形式完成。
- C. A student taking the proseminar requirements may, in consultation with the instructor, develop a midterm paper into a longer paper submitted at the end of the semester. Teachers may choose to require midterm writings or drafts from all students, both proseminar and seminar students.
學生選擇以 proseminar 標準修課者，得諮詢授課教授之意見，將期中報告發展為長篇報告於期末繳交。教師可選擇規定全班同學(不分 proseminar 或 seminar 之修課標準)繳交期中寫作報告及寫作作業。
- D. At the end of the semester, instructors will submit a list of which second-year MA students completed the elective as a seminar, so that the office has a record to ensure that all second-year students complete at least one course as seminar (because a full-length academic paper is an essential step toward writing a thesis).
各門選修授課教授將於期末提供一決定「以 seminar 為修課標準」的碩二學生通過名單—給系辦存檔，以確保其進入正式論文寫作前皆達成標準。

畢業規定

學生於論文寫作前，須完成副學科考與主學科考，方可進行論文提要口試、論文撰寫與論文口試。

學科考

一、副修考試：學生可自行選擇以下方法完成副修考試規定，強烈建議於修業第二年結束前完成。

- (一) 副修學科考試：藉由副修學科考試，培養學生在某一文學研究領域至少有一定程度之理解。題目通常自學生就修習過之課程中挑選，不應與主修學科考試題目有所重疊，以拓展學生之知識領域。書單由學生與擔任其副修學科考試之指導教授共同決定，通常應包含二至三本專書，以及數篇文章。學生應與指導教授對閱讀材料有數次深入討論。考試採寫作方式，考試時間為三至四個小時，並應於學校辦公時間舉行。指導教授應給予成績，考題與答案則存置於系辦公室之學生檔案中。原則上，副修與主修學科考試之指導教授應由不同教師擔任之。
- (二) 於學術研討會／專題研討會（含本系碩士班舉辦之研究生論文發表會）中發表論文。
- (三) 於學術期刊中發表主題與文學相關之論文。
- (四) 於報章雜誌中發表主題與文學相關之論文（須經碩士班委員會核准）。

二、主修學科考試

題目應與學生之論文題目直接相關，並作為學生論文寫作之準備。書單由學生與擔任其主修學科考試之指導教授共同決定，通常應包含四至六本專書，以及約十篇文章。考試採寫作方式，考試時間不超過四個小時，並應於學校辦公時間舉行。指導教授應給予成績，考題與答案則存置於系辦公室之學生檔案中。原則上，主修與副修學科考試之指導教授應由不同教師擔任之。最遲應於預計畢業之前一學期的期中考前完成。

GRADUATION REQUIREMENTS

Students should take the minor exam and the major exam before writing and defending first the thesis proposal and then the thesis.

A. **Minor exam:** students can choose one of the following options to fulfill the minor exam requirement. Completion of the minor exam by the end of the second year is strongly recommended.

- i ‧ Written exam: The purpose of the minor examination is to enable the student to develop a limited specialization in an area of literary studies, which usually originates in one or more graduate courses the student has taken. The minor exam reading list is negotiated between the student and professor, and typically involves 2-3 books and several articles. The topic of the exam should not overlap with that of the major exam, and should extend the area of the major by broadening the student's scope of knowledge. The minor exam may involve several conferences with the directing professor in the discussion of the reading material. The exam is written, should be 3-4 hours in length, and should take place during regular office hours. A grade is given, and the exam is kept in the student's file in the department. In principle, the director of the minor exam is different from the director of the major exam.
- ii ‧ Presenting a paper in an academic conference/seminar (including a conference/seminar offered by the department).
- iii ‧ Publishing an article on a literature-related topic in an academic journal.
- iv ‧ Publishing an article on a literature-related topic in a newspaper or magazine (to be approved by the MA Committee).

B. **The major exam** is directly related to the thesis topic(s) and is intended to help the student prepare for and write the thesis. A reading list is negotiated between the student and thesis director(s), and includes 4-6 books and about 10 articles. The major exam is written, should take place during regular office hours, and should not exceed four hours. A grade is given, and the exam is kept in the student's file in the department. In principle, the director(s) of the major exam is (are) different from the director of the minor exam. The major exam should be completed by end of the midterm week before the intended graduating semester.

論文提要規定

論文提要應包含以下各項內容:

- 導論 (背景、問題與議題)
 - 研究目的
 - 研究問題
 - 研究假設與討論
- 研究方法與文本探討
- 文獻探討與研究重要性
- 研究限制與範圍
- 寫作時程
- 參考文獻

論文提要口試

論文提要口試時間為 1 小時，由論文指導老師與至少 2 位本系教師組成委員會。口試主要目的為提供研究生發表論文研究初步構想的機會，以接受本系教師建議並積極改進。

論文提要口試程序

- 論文提要與口試最遲須於畢業之前一學期完成。
- 論文提要口試一學期舉行 2 次。(上學期之 10 月與 1 月，下學期之 5 月與 6 月)。欲於 7 月畢業者，最遲需於當年度 1 月完成論文摘要口試。欲於 1 月畢業者，最遲需於前一年度 7 月完成論文提要口試。
- 論文提要需於口試日期前兩週繳交至系辦公室與 2 位口試委員。
- 口試建議流程

時間	流程
20 分鐘	論文提要發表 1) 論文提要內容 2) 問題與解決方法 (optional)
10 分鐘	教師回應
25 分鐘	問與答
5 分鐘	論文指導教授總結

THESIS PROPOSAL

● **Written Thesis Proposal**

Suggested structure of the written proposal (please discuss the details with your thesis advisor):

- Introduction (include background; state the problem or issue):
 - Purpose of the study;
 - Research questions; and
 - Working hypothesis and discussion.
- Method and Literary/Theoretical Contexts (explain choice of texts and how they are approached; define terms where necessary).
- Literature Review.
- Significance of the Study.
- Limitations and Delimitations.
- Writing Schedule.
- References/Bibliography (based on/expanded from the major exam bibliography).

● **Thesis Proposal Defense**

Thesis Proposal Defense is an open, one-hour, oral defense in the presence of the advisor and with at least two faculty members for assessment purposes. The defense provides a forum for the thesis writer to formally present his/her ideas for the thesis project at its early stage of formation in order to receive constructive suggestions from members of the MA-Literature program as an academic community.

Thesis Proposal Defense Procedure

- Both the thesis proposal and thesis proposal defense should be finished during the semester before the graduating semester.
- Opportunities to hold the defense occur twice a semester: in **October and January** (first semester) and in **May and June** (second semester); those graduating in July should defend their proposal in January of the prior semester (at the latest), and those graduating in January should defend their proposal in June of the prior semester (at the latest).
- Submit the proposal to the department 2 weeks before the defense date so that the advisor and select faculty members have sufficient time to review the proposal.
- Suggested Process:

Time	Activities
20 mins.	Proposal presentation with the following basic components: <ul style="list-style-type: none">1) content from the written thesis proposal2) possible difficulties and solutions (optional)
10 mins	Faculty respondent
25 mins	Q & A
50 mins	Advisor conclusion

論文及口試規定

論文規定

論文頁數：至少六十頁，特殊狀況可申請降至四十頁(適用於尚未通過論文提要口試之學生)。

一、論文題目：含以下領域：英美文學、世界英文文學、跨文化文學研究、英語文化研究，翻譯作品(中翻英、英翻中)亦可接受。

二、論文須根據 MLA 格式，以英文撰寫，論文內容應顯示候選人獨立研究、分析、思考的能力。寫作形式有三：

1. 深度論文：深入研究英、美、世界英文文學，跨學科文學，或英語文化文本（如：藝術、電影）中的研究議題。必須包含導論、本文（至少）2 章以及結論。
2. 廣度論文：由兩篇論文（每篇本文至少 20 頁）集結而成，討論英、美、世界英文文學，跨學科文學研究，或英語文化文本研究（如：藝術、電影）。兩篇論文須有若干程度的議題、主題或理論一致性；於導論解釋之，並於結論衍申其意涵。
3. 翻譯與評析：內容須包含相當篇幅之文本分析，且學生須於本碩士班或跨文化研究所翻譯學碩士班修習至少二門翻譯課程，所謂「評析」至少 25 頁，且包含下列各項：
 - (1) 內容分析
 - (2) 充分說明選擇該文體之原因
 - (3) 提及所選文本之已有中文翻譯
 - (4) 呈現譯文所運用之翻譯理論

三、論文主體初稿（不含導論及結論）最遲應於口試前一個月完成。

四、論文提要為畢業條件之一，最遲須於畢業之前一學期完成。論文提要須經由論文指導老師與主任同意，相關規定請參考第 14 頁。

論文口試

一、口試委員：論文口試委員三至五人，其中校外委員應有三分之一以上。口試委員名單應於欲畢業當學期開學第一週內繳交，口試委員如因需要可改聘。

二、口試時間：如於第一學期舉行口試，請於一月十五日前完成；如於第二學期舉行口試，請於六月十五日前完成。

三、研究生應於口試舉行前二週完成論文，並向系辦公室申請進行口試，系辦據此向校方申請委員聘函及安排口試地點。

四、口試成績以七十分為及格，一百分為滿分。

五、學位考試通過後三個月內應完成論文修訂及離校手續。詳細之論文格式及離校手續規定另定之。論文口試相關資格規定，請見學校[輔仁大學研究生學位考試辦法](#)

THESIS

Minimum length for thesis is 60 pages; special application can be made to reduce the length to 40 pages (effective only for those who have not started writing their thesis proposal).

A. Possible topics include:

- a. English or American literature or world literatures in English
- b. Translation (English-Chinese, Chinese-English) with substantial analysis
- c. Interdisciplinary literary studies
- d. Analysis of Anglophone cultural texts

B. One of three methods:

1) Depth Thesis: In-depth study of a topic in English or American literature or world literatures in English, interdisciplinary literary studies, or Anglophone cultural texts (e.g., visual art, film). The depth thesis must include at least two main chapters, an introduction, and a conclusion.

2) Breadth Thesis: An essay collection combining two separate articles (at least 20 pages each) on English or American literature or world literatures in English, interdisciplinary literary studies, or Anglophone cultural texts (e.g., visual art, film). These articles must have some degree of topical, thematic, or theoretical unity. The breadth thesis must include an introduction explaining the points of unity between the two articles, and a conclusion briefly reflecting on the implications of considering these two studies as a combined work.

3) Translation with Substantial Analysis (at least 2 translation courses from our program or the Translation and Interpretation Studies program in the Cross-Cultural Studies Graduate Program are required for translation theses). The analysis must be at least 25 pages and must include:

- i. Analysis of content
- ii. Justification of stylistic choices
- iii. Review of previous translations of chosen text
- iv. Explanation of the translation theories used

C. Main-body chapters: first draft (except introduction and conclusion) should be completed at least one month before the projected defense.

D. A thesis proposal is required, due at the end of the first week after the final exams of the semester prior to the graduating semester. For acceptance, it must be approved by the thesis director and the Chair. See page 13 for suggested structure of thesis proposal and proposal defense requirements.

Oral Defense:

- A. The oral exam committee: the committee must consist of 3-5 members and at least 1/3 of the committee should be faculty members external to Fu Jen Catholic University. Approval for the composition of the exam committee should be passed before end of the first week of the student's intended graduating semester. Committee members may be changed if necessary.
- B. Schedule: the oral exam should be completed before January 15 (Fall semester) or June 15 (Spring semester).
- C. The penultimate draft for the committee should be finished at least two weeks prior to the defense. Students should inform the department office to apply for the contract for committee members and arrange the oral defense.
- D. The passing grade for the oral exam is 70 on a scale of 100 points.
- E. Students should finish the revision of thesis and the procedures for graduation within 3 months of oral exam.

學習歷程圖 Suggested Learning Map

學生應於二年半至三年內取得學位。舉例說明，學生可於前三個學期內，每個學期各修九學分；在第三個學期初完成副修學科考試，在第四個學期修習三個學分並完成主修學科考試；在第五或第六個學期，完成論文寫作與口試。

Students complete the program in 2.5 to 3 years. (For example, they may complete 9 credits during each of the first 3 semesters, minor exam at the beginning of the 3rd semester, 3 credits plus major exam in the 4th semester, and thesis in the 5th (-6th) semester(s).

1. Learning Activities Over Three Years

1 st year 18 credits	2 nd year 12 credits	3 rd year
-- Training in language skills, research methodology, and literary analysis -- Exploration in elective courses	-- Development of possible thesis topics through elective courses -- Thesis Seminar <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> Minor Exam & Major Exam by the end of the 2nd year </div>	-- Thesis writing and Thesis Defense

2. Graduate Studies Schedule in 2.5-3 Years

	1 st Year		S	2 nd Year		S	3 rd Year	
	Fall	Spring		Fall	Spring		Fall	Spring
Minor*								
Thesis Topic								
Major Exam								
Proposal								
Proposal Defense					May June		Oct. Jan.	
Thesis Writing								

Students are required to submit their thesis advisor choice and thesis plan to the department and E-office by the end of the first semester of their second year of studies.

3. 論文寫作截止日期與時程建議

Department Thesis Project Deadlines and Suggested Time Frame

Semester prior to Graduating Semester	Graduating Semester	
the week after final exam	the 1st week	15 July
Proposal Defense	Finalized Proposal	Thesis Defense

Suggested Thesis Writing Schedule

	Deadlines
Minor Exam: Paper presentation option	End of first (preferable) or second year
Exam option	End of first year
Choosing a thesis topic	End of first year
Finalizing the choices of thesis topic and advisor	Preferably end of fall semester, second year
Major Exam	Second year (preferably Fall semester)
Rule: Proposal submission	End of Sept., Dec., March or May (for the convenience of the arrangement of defense twice a semester)
Rule: Proposal Defense	End of first week after final exams of semester prior to graduating semester
Committee Approval	End of first week of intended graduating semester
Main-Body Chapters –1st draft (except introduction and conclusion)	At least 1 month before projected defense
Penultimate Draft for the Committee	Two weeks prior to the defense
Thesis Defense	Mid-January or Mid-July

其它相關規定 Other Requirements

學習規劃區 Study Plan

1. 學生須於每學期課程預選前，至 E-office 更新研究規劃區，導師才能核可預選。
Before course pre-registration, students must update their study plan at E-office before getting their class advisor's or thesis advisor's approval of the pre-registration form.
2. 論文指導規劃表 Thesis Advising Checklist
研究生於論文寫作期間，與論文指導老師討論完後，須於 E-office 紀錄每次討論情形。
 - To facilitate communication, MA students should work with their advisors on the MA Thesis Advising Checklist at E-office; the file can be modified to suit individual needs.
 - MA students should keep a record of their advisor meetings on the MA Thesis Advising Checklist Calendar.
 - Both files are to be kept at the “E-portfolio” space of E-office and to be shared among MA students, their thesis advisors, and the department office.
 - The department office will check if the forms are completed before graduation.
 - The department office can use the two forms for reports and also for improvement of thesis advising.

論文指導規劃表與論文指導紀錄表

Thesis Advising Checklist and Calendar



論文指導規劃表 Thesis Advising Checklist

Thesis Advising Checklist

This form is for thesis advisees to understand their advisor's work style. It is not a contract. Advisors may need to adjust their styles in individual cases.

A. Preparation

	F2F Discussion	Written Response & Email Discussion	Prep. Time Needed	Notes
Suggested Answers	Specify: <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> depends <input type="checkbox"/> no. of times.		<input type="checkbox"/> 1 month <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 week.	
Finding a Direction & Research Q				
Major Exam				
Thesis Proposal				
Proposal Defense				
Submitting Proposal				

B. Thesis Writing

Thesis Writing			
Aspects to Cover	<p>The advisor expects advisee to work more independently on the following aspects:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Language <input type="checkbox"/> Argument <input type="checkbox"/> Theoretical Framework <input type="checkbox"/> Structure <input type="checkbox"/> Research <input type="checkbox"/> MLA/APA Format <input type="checkbox"/> Avoiding plagiarism 	<p>The advisees appreciate help esp. on:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Language <input type="checkbox"/> Argument <input type="checkbox"/> Theoretical/ Framework <input type="checkbox"/> Structure <input type="checkbox"/> Research <input type="checkbox"/> MLA/APA Format <input type="checkbox"/> Avoiding plagiarism 	
Manuscript Reading	<ul style="list-style-type: none"> <input type="checkbox"/> One chapter at a time <input type="checkbox"/> Every two chapters <input type="checkbox"/> With outline(s) <input type="checkbox"/> Whenever you need help 	Prep. Time Needed	A month, two weeks, one week.
Min. No. of Drafts (per ch.) before Defense	<ul style="list-style-type: none"> <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 	Deadlines (time needed before defense)	Last draft ____ 2 nd to last ____
Others			