

輔仁大學

英國語文學系碩士班

多媒體英語教學組研究生手
冊

Graduate Student Handbook
Multimedia English Teaching
Track, MA Program

Department of English Language
and Literature

Fu Jen Catholic University



目錄 Table of Contents

- 目標與宗旨 Goals and Objectives
- 專業知識與技能 Professional Knowledge and Skills
- 師資 Faculty
- 課程及學分要求 Curriculum
- 畢業規定 Graduation Requirement
- 論文及口試規定 Thesis
- 論文提要口試時程 Thesis Proposal Defense Timeline
- 學習歷程圖 Suggested Learning Map
- 其它相關規定 Other Requirements

學習規劃區 Study Plan

論文指導規劃表與論文指導紀錄表

Thesis Advising Checklist and Calendar

目標與宗旨 Goals and Objectives

Goals

- be critical, productive, adaptable, communicative, and global in perspective
- be professional in the fields related to language studies or multimedia English education

Objectives

- To develop students' abilities in critical thinking, English language and research
培養學生批判思考以及對語言教學之實踐與研究能力
- To offer in-depth knowledge of applied linguistics and TESOL through multimedia, based on faculty members' specializations and students' needs
根據教師專長與學生需求而開設課程，提供學生對應用語言學、多媒體英語教學的深度知識
- To enhance students' understanding of English language teaching in order to stimulate them to relate their training to the local context and to prepare them for future careers related to English language teaching and research.
加強學生英語語言表達能力以及對當今語言教學的了解，以鼓勵學生將其所學與本土教學情境連結，並能為其未來與英語語言教學與研究相關之生涯規劃做準備。

專業知識與技能 Professional Knowledge and Skills

Professional Knowledge

1. 英語教學與評量的理論及應用
2. 應用語言學知識
3. 多媒體與電腦溝通科技

1. Theoretical and Applied Knowledge of English Language Teaching, Assessment and Learning
2. Knowledge of Applied Linguistics
3. Techniques of Multimedia/ Instructional Communication Techniques

Professional Skills

1. 高階英語表達能力
2. 研究能力
3. 解決問題
4. 分析思考
5. 國際視野與跨文化溝通

1. Advanced English Expression
2. Professional Research Abilities
3. Problem Solving Skills
4. Analytical and Organizational Skills
5. Global Perspectives and Cross-Cultural Communication

師資

專任師資

- | | |
|--------------|--------------------------------------------------------------------------------------|
| 袁韻璧
副教授 | 美國哥倫比亞大學應用語言學博士
英語教學、應用語言學、語言評量 |
| 施佑芝
副教授 | 美國德州農工大學教育課程與教學博士
英語教學、電腦輔助教學、教育科技、跨文化溝通 |
| 高谷建廷
助理教授 | 英國牛津大學應用語言與語言習得博士
英語教學、應用語言學、跨文化溝通 |
| 曾明怡
助理教授 | 英國蘭開斯特大學應用語言學博士
英文寫作教學、質性研究、言談分析(批判論述分析與文體分析)、教師專業成長、學術英文 |
| 葉麥克
助理教授 | 澳洲墨爾本大學應用語言學博士
英語教學、應用語言學、聽說教學 |
| 張麗群
助理教授 | 美國加州舊金山大學教育學博士
L2動態評量、ESL/EFL讀寫能力發展、行動研究 |
| 魏亦淳
助理教授 | 英國華芮克(華威)大學英語教學博士
自主學習理論、網路混合式學習、聽力策略、教學實務研究(行動研究與探索學習) |
| 李宛倫
助理教授 | 英國華芮克(華威)大學英語教學暨應用語言學博士
英語教學理論與實務、文學教學、合作學習、課程設計與教材研發、網路輔助語言教學 |
| 徐慧蓮
助理教授 | 美國伊利諾大學香檳校區教育心理博士
外語測試、質量綜合研究、社會語言學 |
| 蔡中蓓
助理教授 | 美國威斯康辛大學麥迪遜校區課程與教學博士
多媒體輔助英語教學、英語教學理論與方法、語言教育政策、批判應用語言學、語言政治、語言與認同、第二外語習得理論、質性研究法 |

Faculty

Full time

Yun-Pi Yuan

Associate Professor

Ed. D. in Applied Linguistics/Columbia University, U.S.A.

TESOL, Applied Linguistics, Language Assessment

Doris Yu-chih Shih

Associate Professor

Ph.D. in Educational Curriculum & Instruction/Texas A&M University, U.S.A.

TESOL, Computer-Assisted Instruction, Educational Technology, intercultural communication

Kentei Takaya

Assistant Professor

Ph.D. in Applied Linguistics and Second Language Acquisition/ University of Oxford, U.K.

TESOL, Applied Linguistics, Intercultural Communication

Lydia Ming-i Tseng

Assistant Professor

Co-hired with the Holistic Education Center, FJCU

Ph.D. in Applied Linguistics/ Lancaster University, UK

ESL/EFL Writing Pedagogy and Research, Qualitative Research, Discourse Analysis (CDA, Genre Analysis), Teacher Professional Development, English for Academic Purposes

Michael Yeldham

Assistant Professor

Co-hired with the Holistic Education Center, FJCU

Ph.D. in Applied Linguistics/The University of Melbourne, Australia

TESOL, Applied Linguistics, Teaching Listening and Speaking

Adeline Teo

Assistant Professor

Co-hired with the Holistic Education Center, FJCU

Ed.D. in Education/University of San Francisco, San Francisco, U.S.A.

Dynamic assessment in L2, ESL/EFL literacy development, action research

Sherri Yi-Chun Wei

Assistant Professor

Co-hired with the Holistic Education Center, FJCU

Ph.D. in Applied Linguistics/University of Warwick UK

Learner Autonomy, Blended Learning, Listening Strategies, Practitioner Research (Action Research and Exploratory Practice)

Mary Wan-Lun Lee

Assistant Professor

Co-hired with the Holistic Education Center, FJCU

Ph.D. in Applied Linguistics & English Language Teaching/ University of Warwick, UK

English language teaching, literature in ELT, cooperative learning, course design, materials development, web-based language learning and teaching

Tammy Huei-Lien Hsu

Assistant Professor

Co-hired with the Holistic Education Center, FJCU

Ph. D. in Educational Psychology/University of Illinois at Urbana-Champaign, USA

Second/foreign language assessment, Mixed methods design, World Englishes, Sociolinguistics

Chung-Pei Tsai

Assistant Professor

Co-hired with the Holistic Education Center, FJCU

Ph. D. in Curriculum and Instruction

(ESL/TESOL)/University of Wisconsin-Madison, USA.

課程及學分要求 Curriculum

畢業學分共 30 學分，不含論文(2 學分)。學生應於兩年半至三年內取得學位。

The graduation credits are 30 credits excluding thesis (2 credits). Students should complete the program in 2.5 to 3 years.

- 必修課程(15 學分) Required Courses (15 credits)
 1. 多媒體教材教法 Multimedia Teaching Materials
 2. 語言習得與教法 Language Acquisition and Teaching
 3. 語言評量 Language Assessment
 4. 研究方法 Research Methodology (含研究方法與教育研究方法)
 5. 學術寫作 Academic Writing

- 選修課程(15 學分) Elective Courses (15 credits)
 1. 應用語言學及英語教學相關課程 Courses related to applied linguistics/TESOL
 2. 電腦輔助教學相關課程 Courses related to CALL
 3. 文學組相關課程 Courses offered in the Literature track

註: 於 1 及 2 需各修習至少一門課程

Note: Students must take at least one course each from area 1 and 2.

- 學生申請於其他研究所修習相關課程至多六學分。
Students may apply to take at most 6 credits in other graduate programs.

- 若需申請學分抵免，請向系辦索取抵免申請表，及提出相關證明（如成績單、已修畢課程之課程大綱及於已修畢課程內撰寫之報告），供碩士班委員會審查。
(In order) To apply for credit waive, please fill out the credit waive application form and submit relevant documents (e.g., transcript, course syllabi of the course(s) taken, and assignments produced in the course(s)) for the MA committee to evaluate.

畢業規定 Graduation Requirements

學生於申請學位口試前，需完成以下規定

- 參與至少一次學術研討會 Conference Participation
- 製作一份多媒體教材教案 The final product of ONE Multimedia Project

學術研討會參與規定 Conference Participation Requirements

學生需於口試前，參加至少一次應用語言學(含英語教學)相關學術研討會議，繳交研習證明至系辦，並上傳研討會參與心得至 E-office。

Conference participation: Students should attend at least one applied linguistics-related conference and submit the conference attendance certificate or proof of attendance to the department office and upload the reflection paper to the E-office.

多媒體教材或教案製作規定 Multimedia Project Requirements

多媒體教材教案需符合下列規定: The project should include the following elements

- 使用多媒體軟體製作。Some multimedia software (e.g. ,Viewlet Builder, Dreamweaver, Sharepoint Designer) has to be used in the production of the project.
- 製作之教材或教案需有 50 分鐘的教學長度。
The material produced should be sufficient for at least a 50-min period of learning

強烈建議: 將所設計之**多媒體教材或教案**提供給實際學生使用並進行評估

Optional: try out the material on the real target learners and get feedback from them (highly recommended)

論文提要及口試規定 Thesis Proposal and Thesis Oral Defense

論文提要須包含下列各項 (最遲需於畢業之前一學期繳交)

- 研究問題
- 文獻探討
- 研究方法
- 初步研究與寫作計畫
- 初步書面資料

Thesis proposal must include the following sections (due one semester prior to the graduating semester):

- Research questions
- Review of literature
- Research methods/procedures
- A preliminary research and writing schedule
- A preliminary bibliography

論文語言: 英文

Language: English

論文提要頁數: 5-10 頁(不含參考文獻與附錄)

Proposal: at least 5-10 pages (excluding table of contents, references and appendices)

完整之論文頁數: 至少 50 頁 (不含論文目錄, 參考文獻與附錄)

Minimum length of the final version of the thesis: 50 pages (excluding table of contents, references and appendices)

論文口試 Thesis Oral Defense

- ※ 論文口試相關資格規定, 請見學校[輔仁大學博士班、碩士班研究生學位考試辦法](#)
- ※ Please refer to the university regulations (the link above) on graduate students' thesis oral defense.

論文提要口試時程 Thesis Proposal Defense Timeline

Definition: an open defense with the advisor and one other faculty member for at least one hour.

Purpose: The defense provides a forum for thesis writer to formally present his/her ideas for the thesis project at its early stage of formation in order to get constructive suggestions from the members of the MA-Multimedia program as an academic community.

A. The Department Thesis Proposal and Final Defense Deadlines and Suggested Time Frame

Thesis Proposal and Final Defense Deadlines

At least One Semester PRIOR to the Graduation Semester	Graduating Semester
<u>One week after the final exam</u>	By 15 January (Fall) or 15 July (Spring)
Proposal Defense	Thesis Defense

Note: The defense is to be held 1 times a semester, ON the week after the Final Exam.
The ad

Graduate Studies Schedule in a 2-3 years' time frame (as a guideline)

	1 st Year		S	2 nd Year		S	3 rd Year	
	Fall	Spring		Fall	Spring		Fall	Spring
Multimedia Project*								
Conference Participation								
Thesis Topic								
Proposal								
Proposal Defense				Jan	June			
Work on the Study & Thesis writing								

*You may use a multimedia project designed from a course you've taken. However, please follow the guideline listed in the MA Student Manual given by the department before turning it in to the department office.

Activities	Deadlines
Multimedia Project	Submit a multimedia project before graduation
Conference Participation	Attend a TESOL/CALL-related conference and obtain proof of participation, and submit a reflection in e-office prior to graduation
Choosing a thesis topic	End of the first year
Rule: Proposal submission	End of Sept, Dec, March and May (This is for the convenience of the arrangement of defense twice a semester)
Rule: Proposal Defense	One semester prior to the graduating semester.
penultimate draft for the committee	Two weeks prior to the defense.
Thesis Defense	Mid-July

Notes:

- (1) The department suggests that MA students seek their thesis advisor during the second semester of 1st year and first semester of 2nd year.
- (2) Students should discuss the timeline with their thesis advisor to have an overall plan for the thesis writing process.

Proposed Defense Procedure

- Please submit the proposal to the dept. and interested faculty members 2 weeks before the defense date.
- **Written Proposal:**
Suggested structure of the written proposal (Please discuss the details with your thesis advisor):
 - ◆ Introduction (Include background, state the problem, or issue)
 - Purpose of the study
 - Research questions
 - Definition of Terms
 - Significance of the study
 - Limitation and delimitation
 - ◆ Literature Review
 - ◆ Method (describe your design, participants/subjects, procedure, data collection method, data analysis)
 - ◆ References

- ◆ Appendices (Samples -- e.g., interview questions, or questionnaire)

Length: at least 5-10 pages for the content, excluding the references and appendices

● **Oral Proposal Defense**

Time	Activities
20 mins.	Proposal Presentation -- with the following basic components: 1) With the content from the written thesis proposal 2) possible difficulties and solutions (optional)—no more than 1 min.
10 mins	Faculty respondent
25 mins	Q & A
5 mins	Advisor Conclusion

學習歷程圖 Suggested Learning Map

1-3. Suggested Learning Process (1)

1 st year 18 credits (9+9)	2 nd year 12 credits	3 rd year
<p>Required Training Language Skills, Research Methodology & Training in Thinking and Analysis Multimedia Skills</p> <p>Electives (Teaching and Theories) -Teaching methodology -Theoretical knowledge -research skills -start exploring a thesis topic</p>	<p>Required Training Builds on Year 1.</p> <p>Electives (Teaching and Theories) Builds on Year 1.</p> <p>-Proposal approved by the advisor</p>	<p>Thesis Writing and Defense</p> <p>Attend a conference: Before graduation</p> <p>Thesis Defense</p>

其它相關規定 Other Requirements

學習規劃區 Study Plan

1. 每學期課程預選前，學生應至 E-office 研究規劃區更新其課程規劃，導師才能核可預選。

Before course pre-registration, students have to update their revised study plan at e-office before getting the temporary advisor's approval of the pre-registration form.

2. 論文指導情況紀錄表 Thesis Advising Check List

研究生於論文寫作期間，與論文指導老師討論完後，須於 E-office 紀錄每次討論情形。

- To facilitate communication, MA students should work with their advisors on the MA Thesis Advising Check List uploaded in E-office; the file can be modified to suit individual needs.
- MA students should keep a record of their meetings with their advisors on the MA Thesis Advising Check List Calendar.
- Both files (MA Thesis Advising Check List and Record of Meetings) are to be kept at the “e-portfolio” area of e-office and to be shared among MA students, their thesis advisors and the department office.
- The department office will check if the files are there before students' graduation.
- The department office can use the two files for different types of reports and also for improvement of thesis advising.

論文指導規劃表與紀錄表 Thesis Advising Check List and Calendar



Thesis Advising Check List 論文指導規劃表

Thesis Advising Check List

This form is for thesis advisees to understand their advisors' work style.

It is not a contract.

Advisors need to modify their own styles based on the needs of individual cases.

A. Preparation

	Face to Face Discussion	Written Response & Email Discussion	Prep. Time Needed	Notes
Suggested Answers	Specify: <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> depends <input type="checkbox"/> no. of times		<input type="checkbox"/> 1 month <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 week.	
Finding a Direction & Research Q				
Thesis Proposal				
Proposal Defense				
Submitting Proposal				

B. Thesis Writing

Thesis Writing		
Aspects to Cover	The advisor expects advisee to work more independently on the following aspects:	The advisees appreciate the help from the advisor esp. on:

	<input type="checkbox"/> Language <input type="checkbox"/> Research questions/ research hypotheses <input type="checkbox"/> Theoretical Framework <input type="checkbox"/> Structure <input type="checkbox"/> Research <input type="checkbox"/> APA Format <input type="checkbox"/> Avoiding plagiarism	<input type="checkbox"/> Language <input type="checkbox"/> Research questions/research hypotheses <input type="checkbox"/> Theoretical/Conceptual Framework <input type="checkbox"/> Structure <input type="checkbox"/> Research <input type="checkbox"/> MLA/APA Format <input type="checkbox"/> Avoiding plagiarism	
Manuscript Reading	<input type="checkbox"/> One chapter at a time <input type="checkbox"/> Two chapters at a time <input type="checkbox"/> With outline(s) <input type="checkbox"/> Whenever you need help	Prep. Time Needed	A month, two weeks, one week.
Min. No. of Drafts (per C) before Defense	<input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	Deadlines (time needed before defense)	Last draft ____ 2 nd to last ____
Others			

C. Thesis Defense

	F2F Discussion	Written Response & Email Discussion	Prep. Time Needed for Responding	Notes
Suggested Answers	Specify: <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> depends <input type="checkbox"/> no. of times.		<input type="checkbox"/> 1 month <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 week.	
Forming Committee				
Thesis Defense				
Post-Defense Revision				

D. Preferred Time of Intensive Advising

- Weekend
 Weekdays

- Vacation**
 - Winter**
 - Fall**
- During school semester**

Notes: _____

論文指導紀錄表 Calendar

Microsoft Excel - MA Advising Calendar_rev

檔案(F) 編輯(E) 檢視(V) 插入(I) 格式(O) 工具(T) 資料(D) 視窗(W) 說明(H) Adobe PDF(E) 輸入需要解答的問題

Arial 10 B I U

	A	B	C	D	E	F	G	H
1	Advisor	Advising Type	Advising Date (yyyy/mm/dd)	Discussion Time (from)	Discussion Time (to)	Length of Discussion Time (hr)	Types of Response	
2						0		01:00
3						0		01:30
4						0		02:00
5						0		02:30
6						0		03:00
7						0		03:30
8						0		04:00
9						0		04:30
10						0		05:00
11						0		05:30
12						0		06:00
13						0		06:30
14						0		07:00
15						0		07:30
16						0		08:00
17						0		08:30
18						0		09:00
19						0		09:30
20						0		10:00

繪圖(B) 快捷圖案(W) 篩選模式 NUM

開始 2 Windo... Google 日... 2 Micros... RE Ivan... 輔仁大學... Microsoft... 下午 04:12